

Regulatory and Other Committee

Open Report on behalf of Pete Moore, Executive Director Resources and Community Safety

Report to:	Audit Committee
Date:	24 June 2013
Subject:	Work Plan

Summary:

This Report provides the Committee with information on progress on agreed actions and its work plan up to November 2013.

Recommendation(s):

1. Review the progress of agreed actions in Appendix A, and
2. Review the work plan set out in Appendix B and identify any changes.

Background

1.1 An agreed action plan has been pulled together to help the Committee keep track of actions agreed during meetings or workshops (see Appendix A).

1.2 The work plan is based on the core activities of the Committee as set out in its terms of reference and best practice (see Appendix B).

Conclusion

2.1 The work plan helps the Committee monitor its work programme and keep track of areas it requires further work and/or assurance.

Consultation

Policy Proofing Actions Required

Not applicable

Appendices

These are listed below and attached at the back of the report	
Appendix A	Agreed Actions
Appendix B	Work Plan to November 2013

Background Papers

The following background papers as defined in the Local Government Act 1972 were relied upon in the writing of this report.

Document title	Where the document can be viewed
N/A	

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